

LO CFO or NOAA CAO (Deputy CAO) NF 37-6 Certification Checklist

1) Do you certify that sufficient evidence is included in the CWIP documentation file to support costs listed on NF 37-6? If the NF37-6 is a revised NF37-6, do you certify that sufficient evidence is included in the CWIP documentation file to support the amount(s) reported in the “Cost to be Capitalized per this 37-6” column?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2) Do you certify that the NF 37-6 includes any CWIP activities transferred into NOAA by other federal agencies (including CWIP amounts funded by reimbursables)? If so, are they clearly labeled for identification?	<input type="checkbox"/> Yes <input type="checkbox"/> No
3) Do you certify that the NF 37-6 includes any CWIP activities donated to NOAA from non-federal sources? If so, have you contacted the FO-Financial Policy and Compliance Division (FPCD) and received proper authorizations for the donated asset?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4) Do you certify that sufficient uncapitalized costs exist, by project code on the current CBS CWIP (CA500D) report to process the NF 37-6?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5) Do you certify that all applicable certifications have been checked by the CWIP Activity Manager on the NF 37-6?	<input type="checkbox"/> Yes <input type="checkbox"/> No
6) Do you certify that the CWIP Activity Manager has followed all NOAA CWIP policies and procedures for this CWIP activity and only appropriate CWIP costs are included in the capitalization request for this CWIP activity?	<input type="checkbox"/> Yes <input type="checkbox"/> No
7) Does the NF 37-6 contain your signature as well as the signature of the CWIP Activity Manager?	<input type="checkbox"/> Yes <input type="checkbox"/> No